

18 JAN 1972

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MEMORANDUM FOR: Chief, Support Services Staff

25X1A6a SUBJECT : Archives and Records Center Shelving Project,
Contract 25X1A1d

REFERENCE : Memo dtd 15 Dec 71 to D/L fm C/SSS, same
subject

1. The current status of subject project is furnished
for your information.

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2. The present contractual arrangement wherein [REDACTED]
[REDACTED] became the 100 percent sub-contractor has allowed work
to proceed, and progress seems well underway. There is every
reason to expect that this trend will continue and the quality
of work will improve.

3. As you are aware, [REDACTED]

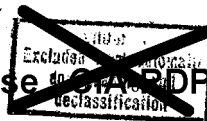
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25X1A1d [REDACTED] makes all contractual
25X1A1d changes including directions to the contractor and acceptance
of work. Although [REDACTED] is not required to advise us of
all interface between the contractor and Contracting Officer,
we are consulted on changes to specifications and schedule
changes through [REDACTED]
It is through this medium that your desires are made known.

25X1A1d 4. As of 29 December 1971 the contractor has only made
25X1A1d an oral request to the Contracting Officer for an extension
of the contract completion from 7 April to 2 June 1972. This
must be a formal request with appropriate justification to
the Contracting Officer before it can be acted upon by the
Contracting Officer. To insure that our position is provided
to [REDACTED] the [REDACTED] Center is preparing a
letter to the [REDACTED] based on the referenced memo-
randum stating that an extension of the completion date to
2 June 1972 is acceptable to the Using Service. It remains,
however, the Contracting Officer's responsibility to insure
that any time extension is justified and that the Government's
position is not compromised with regard to the contractor's
performance and possible future claims. Unless there are some

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 [REDACTED] Contract [REDACTED] 25X1A1d

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unforeseen developments, it appears that [REDACTED] will grant the time extension to the contractor. In the meantime there has been no delay of work.

25X1A1d 5. The on-site meetings have been most productive in resolving the many problems that have arisen on this project and have been a useful vehicle in making your desires known to [REDACTED] and the contractor. We will continue to maintain close supervision of the contractor and insure that he completes all work to the best acceptable standards in the established time frame. You will be kept informed of major events, and no major changes will be made without your prior knowledge or concurrence.

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[REDACTED]

Chief
Real Estate and Construction Division, OL